

**2016 –
2017
Lower
School
Student &
Parent
Handbook**

**Doane
Academy**



*College Preparatory School
Since 1837*

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LOWER SCHOOL



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Doane Academy
Since 1837

An Independent Episcopal Day School
College Preparatory, Age 3 – Grade 12

Our Vision:

Doane Academy develops confident, ethical leaders prepared to improve the world.

Our Mission:

Doane Academy, an independent Episcopal day school, age 3 through 12th grade, provides an exceptional college preparatory program while cultivating character development and nurturing the emotional maturity essential in preparing students for life.

We develop intelligent, capable individuals within a community where all are known, loved, and strongly encouraged to discover their unique potential.

Our Core Values:

- **Academic Excellence.** Doane Academy encourages development of the highest standards of knowledge, inquiry, creative expression and academic success.
- **Character.** Doane Academy inspires integrity and responsibility for improving the lives of others.
- **Diversity.** A diverse community sharing different ideas, beliefs and cultures, strengthens Doane Academy.
- **Faith.** Doane Academy is a multi-faith community inspired by the Episcopal values of love and service, providing members the opportunity to reflect on their relationship with God.
- **Fellowship.** Doane Academy is a family. Every member of the community is nurtured and supported with love, compassion, and respect.
- **Leadership.** Doane Academy believes that good leaders are those who inspire and work with others in achieving extraordinary goals.
- **Social Responsibility.** Doane Academy encourages members of our community to behave ethically and with sensitivity toward social, cultural, economic and environmental issues.

THE LOWER SCHOOL

We believe that each child is an individual, with his/her own level of maturity, rate of growth and special needs. We gear our program both to the specific needs of the individual and to the demands of the total school program. Our concern is for the total child, including academic growth, social, physical, and emotional development, attitudes, study habits, and enthusiasm for learning. Each child is encouraged to achieve at the level of his/her highest potential, rather than to compete with the other members of the class. Extra help is available if needed, and those of exceptional academic ability may receive enrichment activities. In order to facilitate our goals in these areas, teachers meet regularly to plan curriculum and activities, and to develop a team approach to meeting the unique needs of each child. We meet in vertical teams (Primary Program – 3 and 4 – 5) on a regular basis. Several times each trimester, we meet in horizontal teams (each grade level teacher with the special area teachers) and as an entire group.

The Lower School at Doane Academy includes levels for children ages three through grade 5. Classrooms are self-contained and classroom teachers are responsible for the core academic areas of reading, language arts (Writing Workshop), mathematics, and social studies. The computer lab is used for assignments in these core academic subjects, with keyboarding skills directly taught beginning at grade 4. Additionally, students in the Primary Program through grade 3 are introduced to a science curriculum we call Discovery, a unique program where children are encouraged to “investigate and discuss” the wonders of the outdoor world. All grades have time set aside to explore the wonders of books in the Katherine Potts Library. Art, music, physical education, Discovery/Science, and Spanish are taught by specialists in their respective fields. Students are also given the opportunity to take instrumental music lessons, beginning with the violin for the younger students and then expanded to other instruments starting in grade 4. The development of good work habits and a thorough mastery of basic skills are the main goals of the curriculum. We also hope that every child's interest, curiosity, and creativity will be aroused by the course of study, and that each child will develop a true love of learning for learning's sake.

A special feature of Doane's curriculum is an emphasis on Spanish instruction from the Primary Program through grade 12. Lower School students have instruction in the Spanish Language 5 days each week. The length of time varies from 20 minutes of instruction for the youngest children to 40 minutes for the older ones. The goal of Doane Academy's Spanish program is to produce graduates who are fluent in the language and have a deep appreciation for the cultures of various Spanish-speaking countries.

ACADEMIC PROGRAM

Reporting Student Progress

In the Lower School, the school year is divided into three trimesters. Written reports highlighting each student's progress are issued at the close of each trimester. Assessments of a student's progress in the core academic subjects and the special areas are included in these reports. Focus will be on both developmental and social skills as well as the student's level of effort. The documents used to convey the students' progress vary according to the grade level and subject. Each classroom teacher explains that grade level's written report in detail as part of the presentation on Back to School Night, scheduled for 6:00 pm on Thursday, September 22nd.

In addition, all students are issued a written mid-trimester report at roughly the midway point of the first trimester. At the midway point of subsequent trimesters, teachers may opt to issue mid-trimester reports for students with unsatisfactory grades, outstanding effort, or work well above or below a student's customary level of achievement.

Parent-teacher conferences are scheduled on October 27th and 28th, approximately one month before the end of the first trimester. A conference is requested of all parents at that time and is scheduled via an online sign-up produced by each grade-level teacher. A conference may be requested by either the parent or the teacher during the other two trimesters. Students do not attend school when conferences are scheduled so teachers are free to confer with parents. Typically, we sponsor an on-campus child care service to help facilitate these conferences. Notice of this service usually is given in our weekly, online publication, 3D, and/or sent home by the classroom teacher.

As necessary, teachers will also keep parents apprised of their children's progress between marking periods by phone calls, e-mails, or scheduling additional conferences. Parents with particular questions or concerns are encouraged to contact their child's teachers directly.

The Lower School Dean and/or the Head of Lower School should be contacted regarding classroom concerns only after every possible resolution has been exhausted in discussion between parents and teachers.

Homework

Homework in the lower school is given at the discretion of the classroom teacher. Regularly assigned homework begins in the first grade. Length of assignments will increase gradually through the grade levels, but should not exceed seventy-five minutes per night at the fifth grade level. Parents who find that their child is spending significantly more time on homework should discuss the matter with their child's teacher.

If your child seems to need extra help with homework, please speak with his/her teacher as he/she should be able to complete it independently. Remember, to help your child gain the necessary skills to be a productive and independent adult, how you approach helping with homework is critical. According to the educator and author, Jessica Lahey, in her New York Times Best Seller, **The Gift of Failure**, "...homework is the child's job, not the parent's. The parent's job is to support, encourage, and redirect their child when they are young, and, as they get older, make their expectations clear and get the heck out of their way."

Materials Needed

Lower School students will need a book bag (without rollers), and an art smock (an apron or old shirt will suffice). Students in grades 4-5 will need a gym bag, gym uniform, white socks, and sneakers. Each classroom teacher also requests various materials and supplies. Specific grade level needs will be communicated home, initially via a summer letter sent home by the teacher, or, when appropriate, throughout the year.

Field Trips

The South Jersey and Greater Philadelphia regions provide a culturally, historically, and educationally rich backdrop to many of our academic and extracurricular programs. Trips to Philadelphia's many museums, historic and cultural sites, as well as places of scientific and environmental interest are arranged throughout the school year at the discretion of the classroom teacher.

No child may take part in a field trip unless the proper release form is signed by a parent or guardian and returned to the school prior to departure. These forms, along with an explanation of the field trip in question, will be brought home by the student prior to the trip. Unless otherwise specified, students are expected to maintain both dress and disciplinary codes while away from campus.

Based upon the nature of the trip/activity, parents are sometimes invited to take part in field trips to assist in the chaperoning of students. On these occasions, other children in the family must be left elsewhere so that total attention may

be focused on the demands of effective chaperoning. Since the number of parents participating in a given field trip is usually limited, every effort is made to ensure that all parents who wish to serve as chaperones have an opportunity to participate at some point during the year.

DAILY SCHEDULE

Lower School Arrival Procedures

- School starts promptly at 8:10 a.m. It is unfair to both the child that enters the classroom late, and that child's classmates, so we encourage parents to have their child(ren) arrive at school at least ten minutes beforehand so they have time to unpack, use the restroom, and get ready for the day.
- Students who arrive prior to 8:00 a.m. must report to the 4th Grade Classroom, located on the 2nd Floor of Odenheimer, where supervision is provided. Students are not allowed in any of the other classrooms prior to 8:00 a.m.
- If parents are dropping off their child, please use the Fisk Portico entrance. Adults are there to help facilitate a smooth and safe transition from the car to the entering of the building.
- If you need to park and escort your child into the building, please park in the parking lot in an un-numbered spot which are located adjacent to the Chapel of the Holy Innocents.
- We encourage children to build independence. Walking into school by oneself is a good place to start. Children in grades 1 - 6 should definitely be walking into the school by themselves. Our experience is that Primary students make this transition much more quickly than do their parents, since these students observe the older students entering the building without their parents/grandparents.
- No one is allowed to park on Riverbank, the road in front of the school. This area must be kept free for buses.
- If a child is late, the parent should escort the child into the school and sign them in at the reception desk.

Tardiness

In order for your child to benefit fully from their educational experience and not disrupt the classroom schedule, it is imperative that students arrive at school no later than 8:00. This will ensure that they are prepared to participate when the school day begins at 8:10.

Lower School Dismissal Procedures

- The school day ends at 3:20 p.m. Lower School students are allowed on school grounds after dismissal time only if they are under the supervision of a parent or teacher. Normally, at the close of school, lower school students go to one of three places: Extended Day Care Program, Parent Pickup, or bus pickup area. If they have signed up for one of the special afterschool programs, students will be told of the special arrangements they need to follow to get from their classrooms to the location of the activity.

1. Extended Day: A faculty member will go to each Lower School classroom to gather those students who will be attending our Extended Day Program located in the Science Building. This faculty member will escort those students directly to that location.
 2. Parent Pickup for students in the Primary Program through 5th Grade is at the Fisk Portico. Students are not allowed to walk to a car until the teachers supervising Parent Pickups have arrived to escort them. Please do not encourage your child to break the rule.
 3. Bus Students: Students who will be riding the bus will be picked up from their classrooms by a faculty member who will escort them to the bus loading area. The faculty member will remain with the students until they enter their bus.
- Once students have arrived at one of the locations listed above, they may not leave unless they receive permission from the supervising teacher.
 - School rules continue to prevail at the parent pickup area and the bus pickup area. For safety reasons, it is essential that nothing distracts the faculty member in charge.
 - We discourage parents from parking their cars and walking into the building to pick up their children!
 - Parents are asked to pick up their children on time. Families who cannot be here at dismissal time should make arrangements for the Extended Day Care Program, at an additional fee.
 - Once students board a school bus, they should not leave that bus until they arrive at the assigned bus drop-off area at, or near, their home.
 - Parents planning an alternate pickup arrangement on a particular day must send a note to their child's teacher at the beginning of the day. If plans are made to visit another student's home, written permission is required from both families. Please note, students may not accompany a friend home on the bus unless they routinely ride the same bus. Changing bus routes to accommodate a visit is also not possible.
 - No Lower School student is to remain after school to observe an activity without the supervision of a parent or other authorized adult. A note confirming that an arrangement for a child's supervision has been made must be submitted to the child's teacher one day prior to the activity. Lower School students are not allowed to remain after school under the supervision of Upper School students, including siblings.

School Bus Transportation

School rules prevail when going to and from school in vehicles belonging to an independent carrier or school district. It is essential that nothing distracts the driver or endangers the safety of the vehicle and its passengers. The School supports the policy of the transporting districts: any student receiving three disciplinary slips from the bus driver is subject to a suspension of bus privileges for a period of time to be determined by the Head of the Lower School. If a public school bus is late or fails to pick up a student, parents should contact the transportation office of their local school district.

Extended Day Care Program

This afterschool program provides a safe and secure environment for children from 3:20-6:00 p.m. Students enjoy snacks, creative activities, and outdoor play. They also get the opportunity to begin homework. School rules apply to this afterschool program. Please contact our Business Office for information regarding registration and fees.

Chapel

Chapel services are an integral part of the program and the environment that Doane Academy offers. On Wednesdays, Lower School students assemble for worship with our School Chaplain. While Doane Academy acknowledges the religious diversity of our school community, the chapel program is conducted consistent with its founding in the Episcopal tradition. All students and faculty attend the services in the Chapel of the Holy Innocents. Anyone whose religious affiliation prevents them from actively participating is asked to be respectful of others.

School Families

Each student enrolled at Doane Academy is assigned to one of 13 School Families, which meet on alternate Thursday mornings. Each School Family is named after a significant individual from the school's history. The School Families provide opportunities for older students to have positive mentoring relationships with younger students. Each School Family has at least two faculty "parents" who help coordinate weekly activities, breakfast meetings, family discussions, celebrations, and school service projects.

All School Meetings

1st-12th grades come together for All School Meetings on Monday mornings in the Chapel of the Holy Innocents. During these meetings, student accomplishments are highlighted, issues impacting the entire school are discussed, and student talent is displayed. It is a time that all can see that they are a part of something larger than themselves. Students sit by grade levels.

Lunch

Students bring lunches to school or have the opportunity to order and prepay for lunches on a monthly basis. Our goal is to provide a variety of appetizing, nutritious lunches that are most beneficial to our students. Please be aware that, due to time constraints, we are unable to heat up foods brought from home. Therefore, foods that need to be heated are not permitted. Parents may wish to place foods that need to be kept warm into a thermos when packing their child's lunch. Likewise, it would be beneficial to include a small ice pack in your child's lunch bag/box to keep foods cool.

Students are not to trade or share lunches with one another. Candy, gum, carbonated sodas and glass bottles are not permitted. Since the lunch period involves a gathering of the entire Lower School student body, it is treated not only as a time for sustenance, but also as an important opportunity to foster a sense of community through the informal interactions between students and teachers. To this end, students are asked to maintain appropriate behavior by employing proper table manners, and keeping their voices low.

Everyone at the table is responsible for leaving their eating area clean and in good order. Students will dispose of trash at the direction of the teacher or student leader(s). No students are permitted to leave the Dining Hall without teacher permission.

Recess

Lower School students are taken to the playground or, in inclement weather, to a designated indoor area. Students are asked to play only in the assigned area and in a safe way. Pushing, wrestling, or taking the property of others is not permitted. Students are expected to use the swings, slides, and other equipment properly and safely. No one is allowed to leave the recess area without permission from the teacher in charge. Teachers are present but consciously work to keep from directing the students. Research shows that unsupervised play is critical to a child's development. Having said that, the teachers, of course, will intervene if the safety and well-being of any of the children is in jeopardy.

Parents should be sure to dress their children appropriately for the season and the weather. All children are expected to participate in outdoor recess.

When necessary, students may be required to complete work or tests during recess time under faculty supervision.

Leaving Campus

No student may leave campus during the school day without prior permission. Students needing to leave during the day must bring a note from home, be excused by their teacher, and be signed out by a parent/guardian at the main desk.

Absence

Parents must contact the school prior to 8:10 a.m. on any day that their child will not be in school or on any day that they will arrive late. This will allow the school to keep accurate attendance records and thereby ensure the safety and well-being of each student.

Parents may call anytime, 24 hours a day, and leave word at the main desk (extension 110) or email msieb@doaneacademy.org that their child will not be in school or that they will be late or leaving early for any reason. Not having this information in a timely fashion is worrisome and time consuming for the staff. We appreciate your cooperation with this very important protocol.

Absences for Religious Reasons

We are proud of the religious diversity of our student body and seek to support students' various faith traditions. We recognize that a student might need to miss school to fulfill the tenets of their religion and, in these cases a student will not be penalized in any way for such an absence. We only ask, as with any other absence from school, that the school be notified in advance of the absence including the reason for that absence.

Vacation

Regularly scheduled vacation times are listed in the school calendar. Interruptions in a child's regular class attendance should be avoided. **Parents are strongly discouraged from taking their children out for a vacation at times when school is in session.** However, if a family commitment necessitates a student's absence, parents must make all necessary arrangements with the classroom teacher and school administration well in advance. The student will need to complete missing assignments – including making up any missed assignments – in a time frame delineated by the teacher.

Student Storage Areas

Student cubbies or shelves are to be used only at the start of the school day, at lunch, and at gym and art periods, except by special permission of the teacher. At the start of the school day, students should remove all materials they will need for class from their storage area and leave school bags, lunch, and other unnecessary items in their area. It is suggested that the

children keep a uniform sweater in their cubbies or shelves for cooler days.

Library

The Lower School Library is called The Katherine Potts Library and is located on the 2nd floor of Odenheimer. It has been created in remembrance of a former Doane Academy student, Katherine Potts, who passed away after her year in kindergarten. Each grade level, Primary through 5th grade, will visit the library once each week for 30 minutes. Additionally, each child is enrolled in the Burlington County Library System and, as a result, has full membership privileges at any of their branches.

Wellness Center/Guidance Office

The Wellness Center is located on the first floor of Odenheimer and is staffed by a full-time Registered Nurse. The Center's focus is about maintaining and enhancing age-appropriate self-care, health, fitness, and independence in keeping with the School's "education for life" mission statement. The nurse is available to students and faculty regarding any and all serious inquiries or health related issues. The small bumps and scrapes that occur in the classroom or on the playground will only be referred to the nurse if the classroom teacher's best judgment rules the situation as serious or if the student's reaction to the condition is disruptive. **Any medication including "over the counter products" brought to campus must be submitted to the school nurse with the dosage and times of its administration clearly marked. Students are not allowed to be in possession of any medication without permission from the school nurse.**

Note: All students are required to have an annual physical by their physician and submit a medical report to our school nurse by the beginning of each school year.

Our full-time School Counselor is also located on the first floor of Odenheimer. The school counselor is available to meet with students directed to her office by either a faculty member or at the request of a parent. Additionally, the school counselor leads group discussions with students covering developmentally appropriate topics designed to aid students in their development of healthy habits.

Lost Items

We strongly urge that all clothing regularly worn to school, lunch boxes, and book bags be clearly marked with the student's name. Spending money, toys, and items of monetary or sentimental value should not be brought to school. Responsibility for such items being lost, misplaced, or stolen rests with the student who brought them to school. Students looking for lost articles should check in the Lower School Lost and Found which, for students in grades 1-5, is located on the 2nd floor of Odenheimer immediately beyond the 3rd & 4th Grade classrooms and, for Primary students, is located in one of the Primary Rooms.

Cell Phones and Electronic Devices

Lower School students are discouraged from making telephone calls from the school. Forgotten materials, social arrangements, and the like should be handled at other times and places. In the event of an emergency, a school phone may be used. **Cell phones that are seen, heard or used during the school day may be confiscated.** Headphones or other electronic devices that are entertainment oriented are not to be used during school hours and are discouraged from being on school property. If a parent needs to contact their child during the school day, they should contact Mrs. Sieb, at extension 110, who will get the message to the child. If a Lower School student brings a cell phone to the school, it must remain turned off and in their backpack until the end of school or if the teacher gives them permission to use it.

Parties

Class parties may be held at Halloween, Christmas, and Valentine's Day. Activities and refreshments may be arranged by parents as directed by the classroom teacher. Birthdays may be celebrated with a snack to be shared with the class. The teacher should be notified in advance so a convenient date is scheduled. Invitations for private parties should not be distributed at school unless all students in the class are invited or if the party will include just all of the boys or just all of the girls.

Fire Drills/Personal Safety Drills

When the fire alarm sounds, students should exit the buildings in a quiet, orderly fashion under the direction of a faculty member. When classes are lined up outside, the teacher checks the roll to make sure that all students in his/her class are accounted for. If a student is not accounted for, the teacher notifies a member of the administration who will help locate the child. Teachers and students should not return to the building to search for students. Students must remain quiet until told to return to their classrooms.

During Personal Safety Drills, students will meet in a designated area with their teacher and await further instructions by administration. In the event of a civil emergency, students will be secured and will not be dismissed for any reason until local authorities and/or administration authorize their release.

Snow Days

When road conditions are hazardous, a decision regarding our school being open, closed, or delayed, will be made at or about 5:30 a.m. and will first be announced via a text alert which will be sent to all student and parent cellphone numbers listed within our RenWeb database (please keep us updated to any changes in your cell phone numbers). The announcement will then also be shared via email, in an alert on the school website homepage, and also on the various local television and radio stations. Doane Academy's school closing number is #691 which might or might not be used by the various reporting agencies.

Given the variety of road conditions over the attendance area served by the school, attendance is ultimately left to the parent's discretion when school is open, but road conditions are questionable. If parents decide not to transport their child(ren) to school on an inclement weather day, they need to follow procedures listed in the section entitled "Absence."

Visitors to Campus

Parents are welcomed visitors in their child's classrooms for limited periods of time. Parents wishing to visit a class should contact their child's teacher at least one day in advance. Parents needing to speak with a teacher should first make an appointment; teachers can be contacted via telephone voicemail, e-mail or written notes. Any parent entering the building must report in with the receptionist. Students wishing to have a friend from another school attend classes with them must obtain a visitor's permission form from the Admissions Office and return it for approval prior to the day of the visit. All visitors are required to check in at the main desk and secure a visitor's pass. Visitors must abide by the school's rules for personal conduct.

Extra Help and Tutoring

Students have opportunities to obtain additional help with their studies. Faculty members will make every effort within the context of their various schedules to offer extra help. Courses are designed to be challenging, but any student who feels a lack of the mastery of the material in the course should ask the teacher for assistance to help prevent minor confusions from growing into major problems.

Outside tutoring may prove beneficial for a student who has weak study skills, lacks necessary background, or who is experiencing on-going difficulties in a particular subject. Parents should discuss their child's situation with his or her teacher before arranging for tutorial assistance to make sure that the student is already taking full advantage of resources here at school. Tutoring is much more effective when coordinated with the student's regular instructor.

Students who have been identified through standardized testing and/or teacher recommendation may be referred for further evaluation provided by Catapult Learning. Doane Academy will provide tutoring, as a pull out program, if such an evaluation so recommends. Doane Academy also will provide speech therapy and supplemental reading instruction to students demonstrating a need for such services.

Lower School Disciplinary Policy

Doane Academy is dedicated to personal growth as well as scholastic excellence. Self-discipline is the key to a healthy and productive school community. Students are expected to abide by the school's rules and procedures and to respect the rights and property of others. Disruptive behavior, whether physical or verbal, creates an atmosphere contrary to learning. Good citizenship and respectful behavior are required of every student. Bullying will not be tolerated.

We recognize that Lower School students are in the process of developing their social skills. As a result, our overriding goal is to promote the skills necessary to proactively build healthy relationships and a sense of community. Therefore, in most cases, when a younger child misbehaves, he or she will be corrected by a thoughtful conversation with a teacher. If the misbehavior continues, or expands to create other areas of concern, the child may be given supervised "time-outs" of various lengths depending on the infraction and the age of the child. Should this method of correction prove ineffective, then the Lower School Dean will be consulted and a parent conference will be arranged. Based on the information shared during this conference, a course of action, which clearly outlines behavioral expectations and consequences, will be planned with an agreed-upon method of follow-up communication with parents.

If the child's behavior does not improve, the matter will be brought to the attention of the administration for their input and assistance.

LOWER SCHOOL 2016-2017 GROOMING AND UNIFORM REQUIREMENTS

Wearing school uniforms helps children place a greater emphasis on learning and developing positive relationships. Additionally, dressing uniformly helps foster a sense of community and school spirit. To that end, the following guidelines for clothing and grooming are established.

Students are expected to present themselves in an appropriately well-groomed manner. Hairstyles are not to be "extreme" and only natural colors are allowed. Visible tattoos or distracting body piercings are not allowed. Hair and jewelry must not compromise the safety of any student nor should they be distracting. No hanging earrings are to be worn. Makeup of any kind is not allowed. Non-Uniform sweaters or sweatshirts are not permitted. Purses must be stored with schoolbags in designated areas. The uniform from Flynn & O'Hara is described below.

ALL UNIFORM PIECES CAN BE PURCHASED FROM FLYNN AND O'HARA

Corporate Office and Retail Location:
10905 Dutton Road
Philadelphia, PA 19154

Garden State Pavilions
Next to ShopRite
2240 W. Marlton Pike
Cherry Hill, NJ 08002

1-800-441-4122 (toll-free) 215-637-6392 (fax) www.flynnohara.com



2016 - 2017 LOWER SCHOOL UNIFORM REQUIREMENTS PRIMARY PROGRAM

Uniform Options Appropriate Year-Round	Uniform Options During September, May, June	Year-Round Optional Items
<p>BOYS: Navy Pull on Elastic Waist Pants White Short Sleeve Polo Shirt (Not Cotton) with School Logo White Long Sleeve Polo Shirt (Not Cotton) with School Logo Sneakers/White Socks</p> <p>GIRLS: Navy Flat Front Girls Slacks Navy Two Pleat Skort White Short Sleeve Polo Shirt (Not Cotton) with School Logo White Long Sleeve Polo Shirt (Not Cotton) with School Logo Sneakers/White Socks</p>	<p>BOYS: Pull On Elastic Waist Navy Walking Shorts</p> <p>GIRLS: Navy Twill Walking Shorts</p>	<p>BOYS/GIRLS: Navy Cardigan Sweater with School Logo</p>



2016 - 2017 LOWER SCHOOL UNIFORM REQUIREMENTS FIRST - THIRD GRADE

Uniform Options Appropriate Year-Round	Uniform Options During September, May, June	Gym Requirements	Year-Round Optional Items
<p>BOYS: Khaki Pants with Belt Loops Light Blue Short/Long Sleeve Oxford Button Down Collar Shirt Dark Brown Leather Belt</p>	<p>BOYS: Khaki Walking Shorts with Belt Loops Navy Socks and Brown Tie Shoes White Socks and</p>	<p>BOYS/GIRLS: Sneakers* (on the days they are scheduled to have Gym) * Light-up Sneakers Are Not Permitted</p>	<p>BOYS/GIRLS: Navy Cardigan Sweater with School Logo Navy V-neck Pullover Sweater with School Logo Navy Sleeveless V-neck</p>

Sneakers (Gym) Brown Dress Shoes Navy Socks GIRLS: Solid Navy Drop Waist Jumper Light Blue Short/Long Sleeve Peter Pan Collar Blouse Sneakers (Gym) Black Mary Jane Shoes Navy Knee Socks or Navy Tights Khaki Pants with Belt Loops Black Leather Belt	Sneakers Light Blue Short Sleeve Oxford Button Down Collar Shirt GIRLS: Khaki Walking Shorts with Belt Loops White Socks and Sneakers Light Blue Short Sleeve Peter Pan Collar Blouse		Sweater-Vest with School Logo
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**2016 – 2017 LOWER SCHOOL UNIFORM REQUIREMENTS
FOURTH and FIFTH GRADE**

Uniform Options Appropriate Year-Round	Uniform Options During September, May, June	Gym Requirements	Year-Round Optional Items
BOYS: Khaki Pants with Belt Loops Light Blue Shirt Short/Long Sleeve Oxford Button Down Collar	BOYS: Khaki Walking Shorts with Belt Loops Navy Socks and Brown Tie Shoes	BOYS/GIRLS: Navy Blue Sweat Suit with School Logo (Optional) Navy Gym Shorts White Tee Shirt with	BOYS/GIRLS: Navy Cardigan Sweater with School Logo Navy V-Neck Pullover Sweater with School Logo

<p>Dark Brown Leather Belt</p> <p>Brown Tie Shoes</p> <p>Navy Socks</p> <p>GIRLS:</p> <p>Solid Navy Drop Waist Jumper</p> <p>Solid Navy Two Panel Skort</p> <p>Light Blue Short/Long Sleeve Oxford Button Down Collar Shirt</p> <p>Black Mary Jane Shoes</p> <p>Navy Knee Socks or Navy Tights</p> <p>Khaki Pants with Belt Loops</p> <p>Black Leather Belt</p>	<p>White Socks with Sneakers</p> <p>Light Blue Short Sleeve Shirt Oxford Button Down Collar</p> <p>GIRLS:</p> <p>Khaki Walking Shorts with Belt Loops</p> <p>White Socks and Sneakers</p> <p>Light Blue Short Sleeve Oxford Button Down Collar</p>	<p>School logo</p> <p>White Socks and Sneakers</p>	<p>Navy Sleeveless V-Neck Sweater-Vest with School Logo</p>
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